

Intellectual Property - Patent Supplemental Application

Underwritten by Pennsylvania Manufacturers Association Insurance Company

THIS SUPPLEMENTAL APPLICATION SHOULD BE COMPLETED IF THE LAW FIRM AND / OR ANY OF THE ATTORNEYS PRACTICE PATENT LAW. THIS SUPPLEMENTAL APPLICATION IS CONSIDERED PART OF THE APPLICATION FOR INSURANCE AND UNDERWRITING FILE.

Law Firm name: _____

1. How many years has the law firm handled Patent matters? _____

2. Check all Patent sub-practice(s) in which the law firm practices:

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><u>Domestic Patent:</u></p> <p><input type="checkbox"/> Prosecution</p> <p><input type="checkbox"/> Searches / Filings</p> <p><input type="checkbox"/> Maintenance</p> <p><input type="checkbox"/> Licensing</p> <p><input type="checkbox"/> Infringement</p> <p><input type="checkbox"/> Litigation</p> | <p><u>Foreign Patent:</u></p> <p><input type="checkbox"/> Prosecution</p> <p><input type="checkbox"/> Searches / Filings</p> <p><input type="checkbox"/> Maintenance</p> <p><input type="checkbox"/> Licensing</p> <p><input type="checkbox"/> Infringement Opinions/Counseling</p> <p><input type="checkbox"/> Litigation</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

3. List all attorney(s) in the law firm who handle Patent matters:

Attorney Name	Years of Experience in Patent	Registered Patent Attorney with the USPTO
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

4. How many USPTO Registered Patent Agent(s) are employed by the law firm? _____

5. Does the law firm utilize an IP tracking & management specific system? Yes No

If "Yes", what system is utilized? _____

If "No", please share separately how IP tracking & management is managed by the law firm.

6. Does the law firm IP client intake process include screening for both client and subject matter conflict of interest? Yes No

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7. Does the law firm utilize Engagement Letters specific to Patent practice? Yes No

If "Yes" check all that are included in the Engagement Letter:

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Identification of the parties | <input type="checkbox"/> File retention and destruction policy |
| Scope of representation with specificity: | <input type="checkbox"/> Relevant filing deadlines |
| <input type="checkbox"/> Description of the specific matter eligible for potential patent prosecution | <input type="checkbox"/> Legal fees, expenses and billing statement |
| <input type="checkbox"/> Specifically address responsibility for annuity/maintenance fees, and costs | <input type="checkbox"/> Required information and cooperation from client to support legal services |
| <input type="checkbox"/> Specifically address whether business services (accounting, tax, and general corporate advice) are included within the scope of service | <input type="checkbox"/> Advisement of the availability of international Patent protection and steps to secure international Patent protection |
| <input type="checkbox"/> Disclaimer of individuals/entities not represented | <input type="checkbox"/> Client right of review of agreement and right to review by another law firm prior to signature |
| <input type="checkbox"/> Limitations of proposed patent search | <input type="checkbox"/> Client signature |

8. Does the law firm permit ownership or equity interest in the client's Patent in lieu of fees? Yes No

9. Does the law firm engage the services of third parties, in whole or in part, to conduct Patent searches?

Yes No

If "Yes", does the third party provide indemnification for errors or omissions in the search? Yes No

10. Does the law firm's Patent legal services include payment of maintenance/annuity fees? Yes No

11. Does the law firm serve as local/US counsel for foreign patent matters seeking US Patent prosecution or litigation? Yes No